## Person specification

### Eligibility to work in the United Kingdom

The advertising of this post has not been compliant with UKBA guidelines for candidates who need to apply for a Certificate of Sponsorship to work in the UK.

|  |  |  |  |
| --- | --- | --- | --- |
| Criteria | **E S S E N T I A L** | **D E S I R A B L E** | **HOW IDENTIFIED AND ASSESSED** AP Application  AS Assessment  I Interview  P Presentation  R References |
| Education/qualification and training | | | |
| A good first degree or equivalent in any subject | \* |  | AP |
| Postgraduate qualification in a relevant topic |  | \* | AP |
| Experience | | | |
| Experience in a similar role successfully embedding sustainability into their activities | \* |  | AP, I |
| Experience of working in research laboratories | \* |  | AP,I |
|  |  | \* | AP, I |
| Successful project management including management of contractors/ suppliers | \* |  | AP. I |
| Evidence of driving successful organisational culture change | \* |  | AP, I |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Knowledge/skills | | | |
| Able to demonstrate broad expert knowledge of operational sustainability impacts and management of these for a university estate | \* |  | AP, I |
| Thorough knowledge of environmental management systems and well developed auditing skills. | \* |  | AP, I |
| Up to date knowledge of current and pending environmental legislation and best practice in environmental management. | \* |  | AP, I |
| Excellent interpersonal and communication skills including the capacity to engage, and persuade a wide range of stakeholders and build up strong relationships and networks | \* |  | AP, I |
| High level of familiarity with change management practices | \* |  | AP, I |
| Good networking skills | \* |  | AP, I |
| Knowledge of sustainable procurement practices | \* |  | AP. I |
| Excellent computer skills, including the ability to provide reports, carry out accurate data analysis, produce presentation material and contribute to maintaining external and internal webpages, SharePoint, social media etc. | \* |  | AP, I |
| Personal characteristics/other requirements | | | |
| Strategic thinker with ability to plan ahead to ensure goals, objectives and strategies are met | \* |  | AP, I, AS |
| Practical and self-motivated but able to work in team environment | \* |  | AP, I, AS |
| Able to prioritise time and resources to meet workload | \* |  | I, AS |
| Innovative and practical approach to problem solving | \* |  | AP, I, AS |
| Approachable and personable with a customer focused approach | \* |  | I |
| Methodical approach and attention to detail | \* |  | AP, I, AS |
| Committed and passionate about sustainability issues and able to persuade others | \* |  | AP, I |